

WEST ORANGE BOARD OF EDUCATION
Reorganization Meeting - 6:00 p.m. – January 6, 2014
West Orange High School
51 Conforti Avenue
Minutes

I. ROLL CALL OF THE MEMBERS AND PLEDGE OF ALLEGIANCE

Present: Mrs. Casalino, Mrs. Brill, Mrs. Lab, Mrs. Mordecai, Mr. Charles

Motion to adjourn to closed session to discuss protocols for reorganization meeting.

MOTION: Mrs. Lab

SECOND: Mr. Charles

VOTE: 5-0 (VV)

Motion to reconvene to open session.

MOTION: Mrs. Brill

SECOND: Mrs. Lab

VOTE: 5-0 (VV)

II. NOTICE OF MEETING:

Please take notice that adequate notice of this meeting has been provided in the following manner:

- A. That a written notice was sent from the Office of the Secretary of the Board at 4:00 p.m. on December 6, 2013.
- B. That said notice was sent by regular mail to the West Orange Township Clerk and the Editors of the West Orange Chronicle and the Star-Ledger.
- C. That said notice was posted in the lobby of the Administration Building of the Board of Education.

III. ORGANIZATION OF THE BOARD OF EDUCATION FOR THE ENSUING YEAR:

- A. The Secretary will assume the Chair, announce the notice of the meeting, announce the results of the Annual School Election of November 5, 2013, swear in the new Board members, and call the roll of the members. (Att. #1)

Mr. Kenney, Board Secretary, swore in incumbent Board Member Mrs. Sandra Mordecai and new Board Member Mr. Mark Robertson. All members were present for a vote.

B. Election of President – **Mrs. Mordecai**

MOTION: Mrs. Casalino **SECOND:** Mr. Charles **VOTE:** 5-0 (RC)

C. Election of Vice President, following which the President will assume the Chair – **Mrs. Lab**

MOTION: Mr. Charles **SECOND:** Mrs. Casalino **VOTE:** 5-0 (RC)

D. Appointment of Board Secretary whose term of office shall coincide with the life of the Board. The present Board Secretary is **Mark Kenney**. Salary as established.

E. Appointment of Treasurer of School Monies term of office shall coincide with the life of the Board. The present Treasurer is **Joseph Antonucci**, \$10,400 annual fee.

F. Appoint Attorney for the Board whose term of office shall coincide with the life of the Board. The present Attorney is **Stephen J. Christiano**. Salary as established.

Items D through F

MOTION: Mrs. Casalino **SECOND:** Mrs. Lab **VOTE:** 4-0-1 (RC)
ABSTAIN: Mr. Robertson

G. Appoint **Mark Robertson** as Delegate and **Michelle Casalino** as Alternate Delegate to the New Jersey School Boards Association whose terms shall coincide with the life of the Board.

Item G

MOTION: Mrs. Casalino **SECOND:** Mrs. Lab **VOTE:** 5-0 (RC)

H. Appoint **Sandra Mordecai** as Delegate and **Michelle Casalino** as Alternate Delegate to the Essex County School Boards Association whose terms shall coincide with the life of the Board.

Item H

MOTION: Mrs. Lab **SECOND:** Mr. Charles **VOTE:** 5-0 (RC)

I. Appoint **Laura Lab** and **Ronald Charles** as Legislative Chairpersons of the Board whose terms shall coincide with the life of the Board.

Item I

MOTION: Mrs. Casalino **SECOND:** Mrs. Lab **VOTE:** 5-0 (RC)

- J. Appoint **Michelle Casalino** and **Ronald Charles** to the Negotiations Committee of the Board whose term shall coincide with the life of the Board.

Item J

MOTION: Mrs. Lab **SECOND:** Mr. Charles **VOTE:** 5-0 (RC)

- K. Appoint **Laura Lab** as the Policy Chairperson of the Board whose term shall coincide with the life of the Board.

Item K

MOTION: Mrs. Casalino **SECOND:** Mr. Charles **VOTE:** 5-0 (RC)

- L. Recommend re-establishment of Board/Township Liaison Committee and appoint **Michelle Casalino** and **Sandra Mordecai** as Board representatives for Committee.

Item L

MOTION: Mr. Charles **SECOND:** Mrs. Lab **VOTE:** 5-0 (RC)

- M. Designate depositories for school funds for the period January 2, 2014 to June 30, 2014. The present depositories are **PNC Bank, West Essex Savings Bank, Llewellyn-Edison Savings Bank, M.B.I.A., Wachovia, TD Bank, M&T Bank, and Bank of New York.**

- N. Designate newspapers as the official newspapers for the period January 2, 2014 to June 30, 2014. The present newspapers so designated are the **West Orange Chronicle** and the **Star-Ledger**.

- O. Designate meeting days for regular business meetings. (Att. #2)

- P. Readopt existing Bylaws, Policies, and Administrative Procedures for the period January 2, 2014 to June 30, 2014.

- Q. Authorize the Secretary/Business Administrator to solicit bids for the purchase of school supplies, equipment, contract agreements and other areas of purchase to be consistent with the statutes in Title 18:A and the local public contracts law, for the period January 2, 2014 to June 30, 2014.

- R. Readopt continuing contracts of the Board for the period January 2, 2014 to June 30, 2014.

- S. Recommend approval of appointment of the firm of **Nisivoccia and Company** as independent certified auditors for the 2013/14 fiscal year.

- T. Recommend approval of **Parette Somjen Architects** as the architect of record for the West Orange Schools for the period January 2, 2014 to June 30, 2014.

- U. Recommend approval of **Adams Gutierrez & Lattiboudere, LLC** as labor counsel for the West Orange Schools for the period January 2, 2014 to June 30, 2014, at the agreed upon hourly rate.
- V. Recommend approval of **McManimon & Scotland, LLC** as bond counsel for the West Orange Schools for the period January 2, 2014 to June 30, 2014.
- W. Recommend approval of **Balken Risk Management** as broker of record for various lines of insurance for the period January 2, 2014 to June 30, 2014.
- X. Recommend approval of Chart of Accounts.
- Y. Appoint **Robert Csigi** and **Michael Hanley** as Integrated Pest Management Coordinators for the period January 2, 2014 to June 30, 2014.
- Z. Appoint **Robert Csigi** as the Right to Know Officer for the period January 2, 2014 to June 30, 2014.
- AA. Appoint **Mark Kenney** as the Custodian of Records for the period January 2, 2014 to June 30, 2014.
- BB. Appoint **Robert Csigi** and **Michael Hanley** as the AHERA Coordinators for the period January 2, 2014 to June 30, 2014.
- CC. Appoint **Donna Rando** as the Affirmative Action Officer for Curriculum and Instruction for the period January 2, 2014 to June 30, 2014.
- DD. Appoint **Frances Neceskas** as the Affirmative Action Officer for Personnel for the period January 2, 2014 to June 30, 2014.
- EE. Appoint **Lesley Chung** as the District Homeless Liaison for the period January 2, 2014 to June 30, 2014.
- FF. Appoint **Cheryl Butler** as the 504 Compliance Coordinator and the District Anti-Bullying Coordinator for the period January 2, 2014 to June 30, 2014.

Items M through FF

MOTION: Mrs. Lab

SECOND: Mrs. Casalino

VOTE: 4-0-1 (RC)

ABSTAIN: Mr. Robertson

- IV. SUPERINTENDENT'S AND/OR BOARD'S REPORTS
- V. REPORTS, DISCUSSIONS, AND RECOMMENDATIONS
 - A. PERSONNEL

B. CURRICULUM AND INSTRUCTION

C. FINANCE

D. REPORTS

VI. REPORT FROM THE BOARD PRESIDENT AND/OR BOARD MEMBERS

VII. MOTION FOR THE NEXT REGULAR BOARD MEETING to be held at 6:00 p.m. on January 27, 2014 at West Orange High School.

MOTION: Mrs. Lab

SECOND: Mrs. Casalino

VOTE: 5-0 (VV)

VIII. PETITIONS AND HEARINGS OF CITIZENS

IX. ADJOURNMENT

MOTION: Mrs. Casalino

SECOND: Mrs. Lab

VOTE: 5-0 (VV)